

Professional Development

Course Name

Excel 365 Core

Course Description

The Excel 365 Core provides delegates with essential Excel skills aimed specifically at the Railway industry. Gain a fundamental understanding of basic spreadsheet concepts and get hands-on experience in creating and using spreadsheets. This course focuses on practical skills that will help you LEAN your BAU processes, covering everything from organising data to using fundamental Excel functions.

Audience

This is for all users of Excel who would like to develop their knowledge and skills further

Duration: 1 Day(s) **Class Size:** 8

Competence Name Awarded**Competence Awarded****Course Code****Prerequisite Name****Prerequisite Short Code****Skills Assessment Scheme Regime****Course Type**

Face to Face

Download Date: 16/5/2024